

**Hazardville Fire and Shaker Pine Fire
Consolidation Committee**

Purpose- The purpose of this committee is to prepare a package of proposals to result in the consolidation the Shaker Pines and Hazardville Fire Districts into a single entity. The study performed by Shoreline Associates shall be the guide to complete the consolidation.

This committee shall be comprised of 2 Commissioners and Fire Chiefs of both agencies. Each Chief may provide one additional member.

The Committee shall establish the positions of Co-Chairman, one from each district.

Either of the Co-Chairman shall have the authority to schedule a meeting of the Committee. The committee shall meet at least once a month. The Committee may meet more frequently as working group proposals are presented or as needed. Five days' notice shall be given for any meeting.

A quorum for a Committee meeting shall be no less than two members of each district.

The Committee shall establish the position of a secretary to record the minutes of all committee meetings.

The committee shall develop working groups as described in the Shoreline Associates report.

Each working group shall consist of at least three members.

The consolidation proposals developed by the working groups will be presented to the Consolidation Committee for approval. The Committee shall vote yea or nay on the proposals by simple majority vote.

The remaining fire districts of the Town of Enfield may be provided an opportunity to have one Commissioner to serve on a working group.

Roberts Rules of Order shall be used as a guide for any procedural issues.

A law firm will be retained to ensure that all legal requirements are being fulfilled. Either of the Co-Chairman will be the points of contact with the law firm.